

status: 18. August 2020

## “Corona“ peculiarities in the study courses Physics and Astrophysics

### Generalities

This document informs on special aspects of teaching associated with measures to contain the Corona pandemic.

The begin of the lecture period of the winter term 2020/2021 is postponed to 26. October for students in higher semesters, for freshmen (only in the Bachelor's programme!) the courses will start on 2. November.

Teaching is intended to be conducted in “hybrid“ form. This means courses will be offered partially in-presence and partially online. The specific format of a course will be communicated by the lecturer prior to the start of the lecture. If necessary, we are prepared on short notice to rearrange all courses to pure online formats<sup>1</sup>. The general platform for all courses, both in-presence and online, is the University's eCampus system. To ensure a smooth start and operation of the teaching courses, please take note of the following:

- (1) Information on whether a course announced in the course catalogue will take place in the winter term will be successively supplemented in the online course book.
- (2) For each course that is contained in “Basis“ (*i.e.* everything that is listed in the course book) the university will set up an eCampus site.
- (3) If this is the case, the format which is offered, including the exercises/tutorials, will be communicated in eCampus.
- (4) Important: students must **register in eCampus each and every course** in which they wish to participate. The “preparatory meeting“ (usually in the first lecturing hour), where information on the organisation of a course is given and, if applicable, *e.g.* tutorial groups are set up, will be organised via eCampus, especially in case of an online course format.
- (5) **Attention:** Registration on eCampus **does not** later replace registration in Basis for the module examination within the stipulated deadline. C.f. overview table <https://web3.physik.uni-bonn.de/bsc/termine.php>, and information regarding examination procedures and application for admission to the Bachelor or Master examination.

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<sup>1</sup> with the exception of laboratory courses, which will be separately announced, <https://www.praktika.physik.uni-bonn.de>

## Examination Office, Student advisory service

**Until further notice no personal contact hours for consultation concerning the study courses and the related examinations will take place.**

This applies to the contact hours for

- Examination procedures and examination consultation (Frau Zapf)
- Consultation on physics courses and acknowledgements (Dr. Metsch)
- Consultation on astrophysics courses and acknowledgements (Prof. Schneider)
- BCGS and Erasmus (Dr. Blum)
- BAFöG (Prof. Dreiner)
- Study courses and examinations (Prof. Schmieden)

All persons mentioned above are available for consultation via email and during the usual or otherwise published contact hours also by telephone. Concerning this, please inform yourself via the relevant notifications on the websites of the examination office and/or of the persons mentioned above.

### Documents for the examination office and from the examination office

Until further notice, the delivery of applications, sick notes, colloquia forms, forms for the foreign office, etc. to the examination office should proceed:

- via the post-box of the examination office (next to the door (2nd floor) or in the lobby (1st floor));
- electronically as a PDF file (scanned signatures are accepted);
- by (ordinary) mail.

The timely delivery of Bachelor and Master theses must be done by either certified mail (German: "Einwurf-Einschreiben"), 3 bound copies, to:

Prüfungsamt Physik  
Universität Bonn  
Endenicher Allee 11 – 13  
53115 Bonn

or in electronic form as one single pdf file to [zapf@uni-bonn.de](mailto:zapf@uni-bonn.de) .

All certificates / diplomas will be sent by the examination office through (ordinary) mail to your private address, i.e. the address on your student-id card. Various documents, which for later use must be available in the original, as well will be sent by (ordinary) mail, everything else upon request electronically in scanned format.

## Written Exams

Prior to taking part in the exam, please take note of the information at

[https://www.uni-bonn.de/the-university/coronavirus-information?set\\_language=en](https://www.uni-bonn.de/the-university/coronavirus-information?set_language=en)  
test

nehmen Sie zur Vorbereitung auf die Klausur auch die [Informationen der Universitätsleitung https://www.uni-bonn.de/die-universitaet/informationen-zum-coronavirus](https://www.uni-bonn.de/die-universitaet/informationen-zum-coronavirus) zur Kenntnis. Die Studierenden werden gebeten die folgenden Regelungen vor, während und nach der Präsenzprüfung einzuhalten:

We kindly ask you to observe the following regulations before, during and after the presence test:

- In all premises of university **face masks** must be worn, of course including the **entrance area** and the **corridors** in front of the examination rooms. Please, keep staying or waiting in the entrance areas and corridors of the buildings as short as possible. While waiting for entering the exam room, please keep always minimum distance of 1.5 m to the next person.
- Persons with **respiratory symptoms** (unless a doctor has clarified a cold, for example) or **fever** are **not allowed** to stay in the rooms of the University of Bonn. They will be expelled from the rooms and the building immediately in case of violation. In the event of acute symptoms of Covid-19 disease, you must leave the university buildings immediately and inform a supervising person. We therefore urge you to not taking part in the exam in case of suspicion and to not expose the supervisory staff and your fellow students to unnecessary risk.
- In all buildings the routes from the entrance to the respective lecture hall are marked. Please follow these markings.
- Please follow the **instructions of the supervisors** in the entrance area.
- Your **identity** will be **checked** either at the entrance to or inside the examination room. For this purpose, you must fold down your face mask.
- Please use the devices for **hand disinfection** at the entrances to the examination.
- The **seats** to be used are **marked** in all examination rooms and will be individually assigned. Only these seats may be used. The instructions of the supervisory staff must be followed. Violations and disturbances may lead to exclusion from the examination. In this case, the examination in question will be deemed to have been graded "insufficient" (5.0). During the examination, the face mask can be lowered.
- In case you need to use the **toilet**, please give a signal to the supervisory staff and put on your face mask immediately. The persons sitting next to the exit must also put on the face masks and clear the row of seats while maintaining the safety distance. When you return, proceed accordingly; the supervisor may assign you another seat. Since such needs cause a significant interruption and disturbance to other participants in the exam, we ask you to refrain from using the toilet as far as possible.
- After the end of the exam, the supervisory staff will arrange leaving the exam room. After having left the exam room, please leave the building as soon as possible. Please keep always in mind that a minimum distance to the next must always be kept.

## Oral Examinations

Oral examinations, including individually agreed oral overview examinations, can take place either **in-presence** or **online**. For in-person examinations the currently valid regulations must be kept regarding safety and hygiene.

For Online-examinations the following applies:

1. An Online Video connection must be used, e.g. *Skype*, *Vidyo*, *DFN* or *Zoom*;
2. the examinee must be alone in the room and is not allowed to use any aids that would not be allowed during an examination in person;
3. the net length of the examination should be the same as an examination in person. This does not include the time to establish the connection or time taken because the connection was lost;
4. minutes of the examinations are written in the same way as is done for an examination in person. The minutes are signed (if necessary electronically) by the examiner and the observer. Delays due to loss of the online connection etc. should be noted in the minutes;
5. the discussion about the grade for the examination takes place without the examinee;
6. at the end of the online session, the examinee is informed about his/her grade;
7. the procedure for the examination follows that of an in-person examination, for cases such as failure to appear, premature termination and a failing grade;
8. the usual examination regulations for the courses still apply *mutatis mutandis*.

## Bachelor-/Masterarbeiten (Deadlines)

Further on, Bachelor and Master theses can be started any time after approval of the topic by the head of the examination board. The currently valid regulations must be strictly kept regarding safety and hygiene to contain Covid-19 infections. Given the restrictions to be followed in all research groups, the following supplemental rules are valid until further notice for all Bachelor and Master theses with a **submission deadline 20 March 2020 and later**:

1. without request of the student the submission deadline for all Bachelor theses is extended by 4 weeks; \*)
2. without request of the student the submission deadline for all Master theses is extended by 6 weeks; \*)
3. if, in special cases, the default extension is not enough to compensate for the anti-coronavirus measures, a further extension can be granted. The request for such an extension should be submitted in writing to the examination board and requires the consent of the 1st supervisor;
4. requests for extensions that are already covered by the examination regulations are not affected by these new across-the-board extensions and can be submitted as usual;
5. documented illness will still be taken into account for the submission deadlines;
6. theses are submitted as described on page 2;
7. if submission is in electronic form, then the declaration of independent work must be electronically signed, e.g. with scanned signature;
8. the form sheet of the Master colloquium has to be completely filled. If necessary, electronic signatures of the reviewers must be collected by the student. The completed form sheet can be submitted to the examination office in scanned form. Upon special request, the original must be handed in later by (ordinary) mail.

\*) Extensions are entered in BASIS only after the original deadline is reached; students are welcome to request by e-mail to the examination office earlier update of the BASIS entry. The supervisor should be informed in this case.