

Suspension of consultation hours in order to contain Corona (COVID-19) infections

Following the decree of the university administration, the studies and examinations in the courses of the Department of Physics and Astronomy are stopped with immediate effect: <https://www.uni-bonn.de/neues/064-2020>

This implies that in the Department of Physics and Astronomy **until further notice no personal contact hours for consultation concerning the study courses and the related examinations will take place.**

This applies to the contact hours for

- Examination procedures and examination consultation (Frau Zapf)
- Consultation on physics courses and acknowledgements (Dr. Metsch)
- Consultation on astrophysics courses and acknowledgements (Prof. Schneider)
- BCGS and Erasmus (Dr. Blum)
- BAFöG (Prof. Dreiner)
- Study courses and examinations (Prof. Schmieden)

All persons mentioned above are available for consultation via email and during the usual or otherwise published contact hours also by telephone. Concerning this, please inform yourself via the relevant notifications on the websites of the examination office and/or of the persons mentioned above.

Documents for the examination office and from the examination office

Until further notice, the delivery of applications, sick notes, colloquia forms, forms for the foreign office, etc. to the examination office should proceed:

- via the post-box of the examination office (next to the door (2nd floor) or in the lobby (1st floor));
- electronically as a PDF file (scanned signatures are accepted);
- by (ordinary) mail.

The timely delivery of three copies of Bachelor and Master theses must be done by certified mail (German: “**Einwurf-Einschreiben**“) to:

Prüfungsamt Physik
Universität Bonn
Endenicher Allee 11 – 13
53115 Bonn

Since no direct feedback of the delivery is possible, it is of utmost importance that applications, forms and theses are filled out completely and/or are signed correctly. Please allow for more processing time than usual. Note the deadlines for Bachelor and Master theses. For the delivery by mail the date of the postal stamp is applicable; therefore archive the receipt of the certified mail.

All certificates / diplomas may remain at the examination office for retrieval later. On demand, these can be sent to your private address. Certificates and (filled out) forms for the foreign office will be sent to your private address, i.e. the address on your student-id card.